The treasurer is the chief volunteer financial officer of the affiliate organization and presides over its financial functions. The treasurer works closely with the executive director of the affiliate organization and outside accountants and auditors to ensure not only that the organization is run in a transparent and sustainable manner, but also that it is empowered to grow. Like the chair, the treasurer should maintain knowledge of the affiliated organization and have a personal commitment to its goals and objectives, in addition to the items described below:

* Nonprofit accounting: The treasurer understands financial accounting for nonprofit organizations, including the grant reporting requirements of a variety of funding sources.
* Chair the finance committee: The treasurer serves as chair of the finance committee, ensures its proper role in the development of the affiliated organization’s financial plan and investment policy, and provides oversight of financial statements. The treasurer will manage the board’s review of, and action related to, the organization’s finances.
* Financial reporting: The treasurer works with the executive director to ensure that appropriate financial reports are made available to the board, regulators and others, as applicable, on a timely basis. He or she also presents the annual budget or financial plan to the board for review and approval.
* Audited financial statements: The treasurer reviews the annual audited financials and answers board members’ questions about the audit.
* Fundraising: In conjunction with the board chair and resource development committee, the treasurer helps set fundraising priorities based on financial needs, and personally contributes to the affiliated organization.